



Student Assessment Sub-Committee Minutes

Wednesday, April 27, 2022, 4:00 pm
via WebEx

Attendees: H. Coombs, V. Curran, S. Drodge, N. Duggan, T. Hearn, C. Langmead, P. Pike, C. Pye, T. Snelgrove, M. Wahl, K. Zipperlen

Guest: Nic Fairbridge

Regrets (in alphabetical order): E. Maxwell, M. Najafizada, S. Pennell, R. Perrier, S. Reid, E. Winter

Topic	Details	Action items and person responsible
Introduction and Welcome	V. Curran welcomed the group.	Call to order at 4:08 pm
Agenda review -Review for COI -Confirmation of Agenda	No COI declared. Agenda was approved	
Review and approval of March 23, 2022 minutes.	<i>It was MOVED by T. Snelgrove and SECONDED by M. Wahl to approve the minutes of the March 23, 2022 meeting. MOTION CARRIED. The minutes of the February 23, 2022 meeting were approved via e-vote.</i>	
1. Business arising		
1.1 Review of action items		
Action Items from March 23, 2022		
ACTION: 2.3.1 Phase Lead response to Phase 4 core and post-Core course assessment reports. Discussed below in Phase 4 report.		
ACTION: K. Zipperlen to send V. Curran a summary of the learner satisfaction report to bring to UGMS.		ACTION: Complete
ACTION: K. Zipperlen to send EPA recommendations summary to V. Curran who will bring it to UGMS for approval. K. Zipperlen to add this as a standing item on the meeting agendas.		ACTION: Complete. K. Zipperlen to add to agenda as a standing item.
1.2 E-vote for approval of February 23, 2022 minutes		ACTION: Complete
1.3 New standard setting and scaled scores proposal Presentation by K. Zipperlen and N. Fairbridge regarding proposal to move to standard setting using Burr approach and scaled scores. After discussion, it was decided to revisit this next meeting and have N. Fairbridge come back to answer any questions. V. Curran asked C. Langmead and E. Maxwell to study and consult with learners. K. Zipperlen to add this item to next meeting's agenda.		ACTION: K. Zipperlen to have HSIMS create link of presentation to send to members absent today. C. Langmead and E. Maxwell to review the proposal and discuss with learners.
2. Standing Items		
2.1 PHASE 1-4 ASSESSMENT UPDATES		
Phase 1: P. Pike had no issues to report.		



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Phase 2: T. Snelgrove reported learners are on break now for community visits and will return next week.

Phase 3: S. Drodge updated on concerns about faculty sharing questions in lectures, and 2 questions were shared over email accidentally and have now been removed. K. Zipperlen suggested sending a reminder email to faculty.

Phase 4: N. Duggan reviewed her responses to the Phase 4 assessment reports for Core Experiences, Electives and Clinical Skills IV. No action items identified regarding assessment. Recommendations from EPA assessment working group approved by UGMS so can move forward with implementation.

2.2 STUDENT MATTERS

Phases 1-3: C. Langmead brought forward concerns about the formatives not representative of what they are learning and exams have contained outdated questions. S. Drodge said they are also frustrated by the lack of questions available to use, same for Phase 2.

Phase 3 Theme 8 (Nephrology) exam was stressful due to software issues with Questionmark, some challenge cards weren't able to be saved and learners were getting kicked out of the program frequently. Class performed well, no concerns from learners since.

2.3 ASSESSMENT MONITORING AND EVALUATION

2.3.1 Phase Lead response to Phase 4 core and post-Core course assessment reports

Covered above

2.3.2 Phase 4 assessment plans Class of 2024

Highlights include:

- Overall no changes to assessments for Core Experiences
- EPA 14 pilot being continued as part of formative assessment
- slight restructuring of assessment plans to make more concise
- LIC stream has no changes, continue with interprofessional collaborator assessment
- Clinical Skills 4 same as last 3 years
- No changes to assessment for Electives or Selectives

*It was **MOVED** by N. Duggan and **SECONDED** by C. Langmead to accept the Phase 4 Class of 2024 assessment plans as presented. **MOTION CARRIED.***

2.3.3 Phase Lead response to Phase 1 course assessment reports

K. Zipperlen presented and explained these reports saying the courses involved were well received overall. Anatomy exam delivery challenges have now been addressed.

ACTION: Reminder email to be sent to faculty re sharing of information.

ACTION: V. Curran to bring approved Phase 4 assessment plans to UGMS.



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<p>Recommendation to change Biostats assessment to written assignment. Otherwise no further action items identified.</p> <p>2.3.4 Exam blueprints Phases 2 and 3 K. Zipperlen presented and reviewed exam blueprints for Phase 2 Theme 3 (Class of 2025) and Phase 3 Theme 7 and Theme 8 (Class of 2024).</p>	
<p>3. New Business</p>	
<p>3.1 UGMS update re EPA working group recommendations Covered above</p>	
<p>Next Meeting: Next scheduled meeting is May 25, 2022.</p>	<p>Adjourned at 5:30 pm.</p>